



MISSED APPOINTMENT POLICY

Please understand that when we schedule your appointment, we are reserving time for your medical needs. We ask that if you must change an appointment, please give us at least 24 hours advanced notice. This courtesy allows us to offer your reserved time to another patient who needs it.

There will be a \$35.00 charge for missed appointments and appointments that are canceled within 24 hours of the scheduled time.

The reason for the fee is that our patient's time is valuable. When you schedule an appointment, the time and staff resources are reserved for you.

I have read and understand the above statements.

(Patient's Signature)

(Date)